

Table of Contents

p. 3	Call to Order/Roll Call
p. 4	Approve the Agenda & Consent Items
p. 5	January 19 meeting minutes
p. 7	February invoices
p. 13	February Balance Sheets
p. 18	January Hot Lunch Report
p. 19	January Fund Balances
p. 20	Good News
p. 22	Welcome Visitors
	Counselor/At-Risk Teachers Presentation
p. 23	Elementary Principal Presentation
p. 24	Secondary Principal Presentation
	Old Business
	Public Hearing on Calendar Waiver
p. 27	Blue & White Booster Club
p. 28	Iowa Energy Bank Loan Program
p. 35	2012-13 School Calendar
p. 37	Pepsi Contract
p. 39	Technology Purchases for 2012-13
p. 40	Staff Resignations
p. 41	Staff Appointments
p. 44	Business Manager Report
p. 45	Superintendent Report
p. 46	Financial Indicators
p. 48	Board Learning
p. 53	Discussion
p. 54	Adjournment

NOTICE AND CALL OF PUBLIC MEETING

OF THE SCHOOL DISTRICT

Governmental Body: The Board of Directors of the Montezuma Community School District, Montezuma, Iowa.

Date of Meeting: Wednesday, February 15, 2012
Time of Meeting: 6:30 pm, Central Time
Place of Meeting: Montezuma Elementary Library, Montezuma, IA

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for said meeting is as follows:

- A. Call to Order/Roll Call
- B. Approve the Agenda
- C. Good News
- D. Welcome Visitors
- E. Presentations
 - 1. Counselor/At-Risk Teachers
 - 2. Elementary Principal
 - 3. Secondary Principal
- F. Old Business

Public Hearing on Calendar Waiver

- G. New Business
 - 1. Blue & White Booster Club
 - 2. Iowa Energy Bank Loan Program
 - 3. 2012-13 School Calendar
 - 4. Pepsi Contract
 - 5. Technology Purchases for 2012-13
- H. Personnel
 - 1. Staff Resignations
 - 2. Staff Appointments
- I. Reports
 - 1. Business Manager
 - 2. Superintendent
- J. Discussion
- K. Adjournment

This notice is given at the direction of the President pursuant to Chapter 21, Code of Iowa, and the local rules of said governmental body.

Board Secretary, Montezuma Community School District, Iowa

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: A. *Call to Order/Roll Call*

Information: The President of the Board, or in his or her absence the Vice President of the Board, shall officially call the board meeting to order. This is usually accompanied by a welcome to visitors.

We allow visitors to address the Board provided they follow the established rules which require a written request completed and handed to the Board Secretary. The Board President may at this time ask visitors if they will wish to speak during the welcome section. If so they may obtain the necessary form from the Board Secretary.

Action:	Roll Call:	
		Present/Absent
Pete Ross	_____	
Doug Johnston	_____	
Steve Audas	_____	
Stacie Cameron	_____	
Vince Johnson	_____	

Time: _____

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: B. *Consent Agenda*

Information: The Consent Agenda is used as an opportunity to approve several items considered as housekeeping items in one motion, at one time. The Consent Agenda for this meeting consists of:

- Approval of Agenda
- Approval of minutes for January 18, 2012
- Approval of Invoices
- Approval of Fund Balance Report January 2012 and the Food Service Report January 2012

The Board may ask that any item be removed from this list and considered separately.

Recommended Motion: That the Board approves the consent agenda as presented to include the agenda, board policies at second reading, minutes, and invoices.

Alternate Motion:

Record of Vote:

	Y/N
_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____

January 18, 2012

Montezuma, IA

The Board of Directors of the Montezuma Community School District met on the above date at the Schoolhouse in the Elementary Library, with the following board members in attendance: Pete Ross, Steve Audas, Doug Johnston, Vince Johnson, and Stacie Cameron.

President Pete Ross called the meeting to order at 6:30 PM.

CONSENT AGENDA

It was moved by Stacie Cameron and properly seconded to approve the consent agenda as presented: the agenda; minutes of the board meeting of December 21, 2011; fund balance and food service reports for the month of December 2011; and bills to be paid by the secretary (see attached lists). Motion carried 5-0.

GOOD NEWS

We are halfway through the school year, with the semester ending last week.

WELCOME VISITORS

President Ross welcomed all visitors and thanked them for taking time to attend the meeting.

PRESENTATIONS

Shannon Arment, preschool teacher, presented on the GOLD Assessment they use in assessing each preschool student. Each week, Shannon and her para-professionals review each student in nine different areas. This information is used for evaluating students in preparation for kindergarten.

Shannon McNaul, GALAXY (after-school program) coordinator, reported on their after school program. The beginning of the year was slow in student attendance, but numbers have picked up recently. They are currently looking at areas to find their own building. A presentation was made regarding some land on the school property to possibly build in the future.

Principal Jones presented on the Elementary activities. January 13 in-service was utilized well by all elementary staff members. MAP testing will be next week Tuesday & Thursday. The preschool corrective action plan has been completed and implemented. ITBS results will hopefully be back by February 1. Success plan meetings continue to be a positive experience.

Principal Moretz presented on the Secondary activities. Second semester is off to a great start, thank you to Mr. Gallagher for his hard work in scheduling. May 10 is the last day of school for the senior class, with graduation on May 13. Dates were changed because of the site visit. Incentives were offered to the secondary students if their ITBS scores increase.

OLD BUSINESS

None.

NEW BUSINESS

It was moved by Steve Audas and properly seconded to approve participating in the Poweshiek County Hazard Plan, giving Montezuma Schools access to FEMA training and possible grant funds. Motion carried 5-0.

PERSONNEL

Staff Resignations

None.

Staff Appointments

It was moved by Doug Johnston and properly seconded to approve the staff appointments of George Salnave, spring 2012 volunteer golf coach and Josh Anderson, spring 2012 JH girls track coach; to approve the amendment of the contract of Director of Food Service to \$20,025 for the remainder of the 2011-12 school year; and to approve the job description for technology coordinator. Motion carried 5-0.

REPORTS

Board Secretary

W-2's and 1099's have been created and handed out. Our At-Risk Allowable Growth application has been approved.

Superintendent Versteeg

Superintendent Versteeg discussed the upcoming School Board In-Service, a potential board forum, and board learning. Superintendent Versteeg also informed the board that quotes have been received to install magnet stops on interior doors that will be connected to the fire alarm system.

BOARD DISCUSSION

The members of the board discussed specifics on the Governor's Education Reform.

CLOSED SESSION FOR EVALUATION OF THE SUPERINTENDENT

It was moved by Vince Johnson and properly seconded to move into closed session at 8:28PM for regularly scheduled evaluation of the superintendent.

ADJOURNMENT

No further business appearing before the board, the meeting was on proper motion adjourned at 10:30 PM.

Board President

Board Secretary

**BOARD REPORT BILLS-FEBRUARY 15, 2012
Montezuma Community School District**

GENERAL FUND

Vendor Name	Invoice	Description	Invoice Total	Vendor Total
AHLERS & COONEY, P.C.	626672	LEGAL FEES	1,792.50	
				1,792.50
ALL AMERICAN PEST CONTROL	469143	PEST CONTROL	100.00	
				100.00
AMES COMMUNITY SCHOOL DISTRICT	0204813	TUTORING-CHEYENNE VOGT	20.76	
				20.76
APPLE COMPUTER, INC	9978953100	TECH SUPPLIES	174.00	
APPLE COMPUTER, INC	9981925297	IPADS	998.00	
				1,172.00
AREA EDUCATION AGENCY 267	40750730	PLC CONFERENCE	325.00	
AREA EDUCATION AGENCY 267	634364097	PLC CONFERENCE	325.00	
				650.00
B-G-M COMMUNITY SCHOOLS	013012	SPECIAL ED BILLING-1SEMESTER	4,076.82	
				4,076.82
C.H. MCGUINNESS CO., INC.	D13084	WATER CIRCULATING PUMP	668.17	
C.H. MCGUINNESS CO., INC.	D13084CREDIT	REWORK THERMOSTATS	(200.00)	
C.H. MCGUINNESS CO., INC.	D13085	THERMOSTAT	179.77	
C.H. MCGUINNESS CO., INC.	D13185	REPAIRS	91.18	
C.H. MCGUINNESS CO., INC.	D13234	REPAIRS	293.46	
				1,032.58
CHARACTER COUNTS IN IOWA	020712	REGISTRATION	99.00	
				99.00
CULTURED IMAGES	759	IPAD COVERS	100.00	
				100.00
CUMMINS CENTRAL POWER, LLC	020-47065	BUS REPAIRS	388.58	
				388.58
EDDYVILLE LUMBER & HARDWARE	012012	DISCOUNT	(1.00)	
EDDYVILLE LUMBER & HARDWARE	10080170	SHOP SUPPLIES-OBERTA	65.37	
EDDYVILLE LUMBER & HARDWARE	10080738	SHOP SUPPLIES-OBERTA	296.01	
EDDYVILLE LUMBER & HARDWARE	10080739	SHOP SUPPLIES-MEYER	407.56	
				767.94
ELLIS HOME INTERIORS	9397	CARPET TAPE	6.95	
				6.95
FOLLETT LIBRARY RESOURCES	528563-1	ELEM LIBRARY BOOKS	442.18	
				442.18
H & J FERTILIZER	000728	TURF	159.00	
				159.00
HAWKINS, PAUL	013012	JANUARY CELL REIMB	25.00	
				25.00
HICKENBOTTOM, INC.	279736	BREAKROOM FAUCET	130.14	
				130.14
HLV COMMUNITY SCHOOL DISTRICT	020212	SCHOOL BOARD IN-SERVICE	81.00	
				81.00
IOWA ASSOC. OF SCHOOL BOARDS	IASBEVT00017	10/20/11 MTOWN CONVENTION	200.00	
				200.00
IOWA COMMUNICATIONS NETWORK	347855	JANUARY 2012 ICN SERVICES	320.10	
				320.10

IOWA DIVISION OF LABOR SERVICES	121880	NEW BOILER INSPECTED	25.00	
				25.00
J.W. PEPPER & SON, INC.	11780368	JH MUSIC SUPPLIES	312.49	
J.W. PEPPER & SON, INC.	11780745	JH MUSIC SUPPLIES	27.00	
				339.49
KEPHART'S MUSIC CENTER	2085172	HS MUSIC SUPPLIES	77.68	
				77.68
LOWRY ELECTRIC, INC	14571	LIGHT NEAR KITCHEN	310.27	
LOWRY ELECTRIC, INC	14581	REPLACE PLUGS ON STAGE	239.78	
LOWRY ELECTRIC, INC	14619	ELEMENTARY LIGHT	47.39	
LOWRY ELECTRIC, INC	14633	BATTERY BACKUP	400.00	
LOWRY ELECTRIC, INC	14635	PRESCHOOL PLUGS	411.33	
LOWRY ELECTRIC, INC	14637	PRESCHOOL PLUGS	22.50	
LOWRY ELECTRIC, INC	14656	ELECTRICAL WORK	463.55	
LOWRY ELECTRIC, INC	14675	CONTROL SWITCH	68.85	
				1,963.67
MAIN STREET HARDWARE	8270	CARBON MONOXIDE DETECTOR	35.36	
MAIN STREET HARDWARE	8314	BUG SPRAYER	30.58	
				65.94
MALCOM LUMBER COMPANY	532496	BUS BARN SHELVES	161.98	
MALCOM LUMBER COMPANY	534227	SHOP SUPPLIES-MEYER	99.65	
MALCOM LUMBER COMPANY	534229	SHOP SUPPLIES-OBERTA	88.06	
MALCOM LUMBER COMPANY	535373	READY-MIX CEMENT	4.07	
MALCOM LUMBER COMPANY	535708	SHOP MATERIALS	172.62	
				526.38
MAUER SUPPLY, INC.	293766	IND TECH SUPPLIES SUPPLIES	56.00	
				56.00
MERCER H&B ADMIN-IOWA FIDUCIARY	FY12STANFO- 0 007	STANFORD INSURANCE STANFORD INSURANCE	545.21	
				545.21
METRO LTD BOWLERS ED	994224A	BOWLING KIT KIT	1,041.26	
				1,041.26
MONTE MOTOR PARTS	471658	SUPPLIES	33.93	
MONTE MOTOR PARTS	471725	SUPPLIES	9.63	
MONTE MOTOR PARTS	471769	SUPPLIES	35.98	
MONTE MOTOR PARTS	471945	SUPPLIES	5.98	
MONTE MOTOR PARTS	472150	STROBE LIGHT-SNOW PLOW	144.00	
MONTE MOTOR PARTS	472152	DIESEL ADDITIVE	191.76	
MONTE MOTOR PARTS	472716	SUPPLIES	10.37	
MONTE MOTOR PARTS	472720	SUPPLIES	21.20	
MONTE MOTOR PARTS	472722	SUPPLIES	10.37	
				463.22
MONTEZUMA COMMUNITY SCHOOLS	828035	SITE VISIT LUNCHEs	53.75	
MONTEZUMA SUPER VALU	003082931719	SPANISH GROCERIES	49.74	
				49.74
MOON CREEK UNLIMITED, LLC	1890	SANDING SOUTH PARKING LOT	132.50	
				132.50
MORETZ, BRIAN	020812	CELL PHONE REIMB	25.00	
MORETZ, BRIAN	022712	CELL PHONE REIMB	25.00	
				50.00
PCI EDUCATIONAL PUBLISHING	INV837300	SPECIAL ED READING CARDS	61.31	
				61.31
PSAT/NMSQT	382001430	PSAT TESTING	84.00	
				84.00
QUILL CORPORATION	9270555	SUPPLIES	76.15	
				76.15
RECORD, THE	020112	NEWSPAPER	206.19	

SCHOLASTIC, INC.	46238699	BOOKS-LOWRY	59.75	206.19
				59.75
SOUTH CENTRAL ICDA	012412	7-8 HONOR CHOIR FESTIVAL	112.00	
SOUTH CENTRAL ICDA	012412-2	5-6 HONOR CHOIR FESTIVAL	108.00	
				220.00
SUPER TEACHER WORKSHEETS	011612	ONLINE MEMBERSHIP	300.00	
				300.00
TRUE VALUE COMMERCIAL SUPPLY	0177268	MAINTENANCE SUPPLIES	99.42	
TRUE VALUE COMMERCIAL SUPPLY	0177389	MAINTENANCE SUPPLIES	436.00	
TRUE VALUE COMMERCIAL SUPPLY	0177506	MAINTENANCE SUPPLIES	460.95	
				996.37
U.S. COFFEE & TEA COMPANY	22700	COFFEE POT	133.95	
				133.95
UNITED BANK & TRUST	COPIER-0005	COPIER LEASE & MAINTENANCE	589.86	
				589.86
VERSTEEG, DAVID	020312	EXPENSE REIMBURSEMENT	428.81	
WEST MUSIC COMPANY	RI260901	TRUMPET REPAIR	72.00	
WEST MUSIC COMPANY	RI260902	INSTRUMENT REPAIR	70.00	
WEST MUSIC COMPANY	SI656356	STUDENT RESALE	38.45	
WEST MUSIC COMPANY	SI659646	INSTRUMENTAL MUSIC SUPPLIES	148.74	
WEST MUSIC COMPANY	SI659647	STUDENT RESALE	222.90	
				552.09
WILCOX ALL-PRO TOOLS & SUPPLY	20715	METAL FOR WELDING CLASS	484.50	
				484.50
WINDSTREAM	020112	TELEPHONE SERVICES	385.85	
				385.85
WINEGARDEN HARDWARE, INC	6901	AIR VENTS	32.86	
				32.86
ZEP SALES & SERVICE	50730591	BATHROOM CLEANER	483.04	
				483.04
UNITED STATES POSTAL SERVICE	011912	POSTAGE	500.00	
				500.00
WAL-MART STORE	002685	MAINTENANCE SUPPLIES	135.88	
WAL-MART STORE	004188	MAINTENANCE SUPPLIES	84.40	
				220.28
BRONDYKE, DAVID	011812	TRAVEL EXP-WORKSHOP	210.04	
				210.04
SCHOLASTIC BOOK CLUBS, INC.	65944115	PAC PICK-A-BOOK	50.90	
				50.90
			Checking Account Total:	22,547.78
STUDENT ACTIVITY FUND				
EDDYVILLE-BLAKESBURG SCHOOLS	022512	FEB 25 GBB TOURNAMENT	100.00	
				100.00
HUMMERT INTERNATIONAL	89585	GREENHOUSE PLANTS	710.95	
HUMMERT INTERNATIONAL	89586	GREENHOUSE PLANTS	387.57	
				1,098.52
MAHASKA BOTTLING COMPANY	11264400	CONCESSIONS	308.00	
				308.00
MASTER TAG	1843110	GREENHOUSE SUPPLIES	202.35	
				202.35
METRO LTD BOWLERS ED	994224A	BOWLING KIT	522.20	
				522.20
MONTEZUMA COMMUNITY SCHOOLS	828034	HAMBURGER	45.00	
				45.00
MONTEZUMA SUPER VALU	00100029100	CONCESSIONS	26.16	
MONTEZUMA SUPER VALU	00100031671	CONCESSIONS	90.99	
MONTEZUMA SUPER VALU	00100035572	CONCESSIONS	9.22	
MONTEZUMA SUPER VALU	0010031763	CONCESSIONS	8.75	

MONTEZUMA SUPER VALU	002046121707	CONCESSIONS	43.29	
MONTEZUMA SUPER VALU	002051571704	CONCESSIONS	3.98	
MONTEZUMA SUPER VALU	002086941455	CONCESSIONS	39.10	
MONTEZUMA SUPER VALU	003072701706	CONCESSIONS	23.91	
MONTEZUMA SUPER VALU	004047481717	CONCESSIONS	31.31	276.71
SIETSTRA, KEITH	012512	BOWLING REIMBURSEMENT	80.36	80.36
STUPPY INCORPORATED	5052	GREENHOUSE PARTS	142.58	
STUPPY INCORPORATED	5140	GREENHOUSE FAN	21.60	164.18
TOWN AND COUNTRY WHOLESALE	175832	CONCESSIONS	689.97	
TOWN AND COUNTRY WHOLESALE	179257	CONCESSIONS	44.84	734.81
VAN ZEE, AIMEE	020512	WRESTLING TSHIRT REFUND	50.00	50.00
BONTRAGER, GARY	013112	OFFICIAL	95.00	95.00
BRONDYKE, KURTIS	012712	OFFICIAL	65.00	65.00
ENGLISH VALLEY SCHOOL DISTRICT	013012	XC ENTRY FEE	30.00	30.00
GALLAGHER-BLUEDORN PERFORM.ARTS	012612	PLAY TICKETS	40.00	40.00
IOWA MENNONITE SCHOOL	100311	XC FEE	60.00	60.00
KOEHN, JOSEPH	013012	OFFICIAL	75.00	75.00
KOEHN, RANDY	013012	OFFICIAL	75.00	75.00
MONTEZUMA COMMUNITY SCHOOLS	020112	FFA SCHOLARSHIPS	500.00	
MONTEZUMA COMMUNITY SCHOOLS	020112-2	MATH SCHOLARSHIPS	200.00	700.00
MOTLEY, BRIAN	013112	OFFICIAL	95.00	95.00
POLLARD, TERRY	012712	OFFICIAL	65.00	65.00
SQUIERS, BOB	013112	OFFICIAL	95.00	95.00
BRAND, DARRELL G.	012412	OFFICIAL	40.00	40.00
BRONDYKE, KURTIS	011912	OFFICIAL	65.00	
BRONDYKE, KURTIS	012312	OFFICIAL	65.00	130.00
BROOKLYN PUBLISHERS, LLC	012312	ROYALTY FEES-SPEECH	50.00	50.00
DRAMATIC PUBLISHING	012312	PERF RIGHTS-SPEECH	45.00	45.00
IOWA HIGH SCHOOL SPEECH ASSOC.	012112	ENTRY FEES-STATE CONTEST	255.00	255.00
JOHNSON, STEVEN	012312	OFFICIAL	65.00	
JOHNSON, STEVEN	012412	OFFICIAL	40.00	105.00
KOEHN, JOSEPH	012312	OFFICIAL	75.00	75.00
KOEHN, RANDY	012312	OFFICIAL	75.00	75.00
MILLER, JON	011912	OFFICIAL	65.00	65.00
WAL-MART STORE	006995	CLOTHES-NEEDY FAMILY	75.15	75.15
			Checking Account	5,892.28
				10

				Total:	
PHYSICAL PLANT & EQUIPMENT					
LOWRY ELECTRIC, INC	14665	CLASSROOM PLUGS	595.00		595.00
SCHOOL SPECIALTY, INC.	208107342703	CLASSROOM CHAIRS	843.84		843.84
SIMPLEX GRINNELL LP	40413471	MAGNETIC DOOR HOLDERS	458.63		458.63
UNITED BANK & TRUST	COPIER-0005	COPIER LEASE & MAINTENANCE	470.14		470.14
				Checking Account	2,367.61
				Total:	
SCHOOL NUTRITION FUND					
ANDERSON-ERICKSON DAIRY CO.	45595	MILK	366.28		
ANDERSON-ERICKSON DAIRY CO.	48182	MILK	377.33		
ANDERSON-ERICKSON DAIRY CO.	50349	MILK	536.18		
ANDERSON-ERICKSON DAIRY CO.	52926	MILK	412.78		
ANDERSON-ERICKSON DAIRY CO.	55162	MILK	506.09		
ANDERSON-ERICKSON DAIRY CO.	57833	MILK	381.77		
ANDERSON-ERICKSON DAIRY CO.	60069	MILK	499.51		
ANDERSON-ERICKSON DAIRY CO.	62740	MILK	397.63		
ANDERSON-ERICKSON DAIRY CO.	64972	MILK	398.01		3,875.58
EARTHGRAINS COMPANY, THE	28720500606	BREAD	42.90		
EARTHGRAINS COMPANY, THE	28720500917	BREAD	79.45		
EARTHGRAINS COMPANY, THE	28720501216	BREAD	86.61		
EARTHGRAINS COMPANY, THE	28720502305	BREAD	65.75		
EARTHGRAINS COMPANY, THE	28720502605	BREAD	36.00		310.71
HY-VEE ACCOUNTS RECEIVABLE	2102262384	GROCERIES	7.78		7.78
KECK, INC.	111411	COMMODITIES	2,445.87		2,445.87
MARTIN BROTHERS DISTRIBUTING	4140534	REPAIR PART PART	203.41		
MARTIN BROTHERS DISTRIBUTING	4142826	GROCERIES	2,173.32		
MARTIN BROTHERS DISTRIBUTING	4142826CM	CREDIT	(159.60)		
MARTIN BROTHERS DISTRIBUTING	4146586	GROCERIES	1,094.73		
MARTIN BROTHERS DISTRIBUTING	4150405	GROCERIES	1,183.04		
MARTIN BROTHERS DISTRIBUTING	4153895	GROCERIES	1,138.26		
MARTIN BROTHERS DISTRIBUTING	4157689	GROCERIES	1,711.26		
MARTIN BROTHERS DISTRIBUTING	4160994	GROCERIES	1,265.41		
MARTIN BROTHERS DISTRIBUTING	4165185	GROCERIES	1,128.31		
MARTIN BROTHERS DISTRIBUTING	4169249	GROCERIES	2,194.12		
MARTIN BROTHERS DISTRIBUTING	4169358	GROCERIES	64.17		11,996.43
MONTEZUMA SUPER VALU	002039990916	GROCERIES	33.84		
MONTEZUMA SUPER VALU	002040391205	GROCERIES	15.92		
MONTEZUMA SUPER VALU	003051200820	GROCERIES	2.49		
MONTEZUMA SUPER VALU	003071800932	GROCERIES	33.06		
MONTEZUMA SUPER VALU	003091350923	GROCERIES	4.19		89.50
SCHOOL NUTRITION ASSOCIATON IOWA	022812	DIRECTOR MEETING	50.00		50.00
				Checking Account	18,775.87
				Total:	
MANAGEMENT FUND					
MERCER H&B ADMIN-IOWA FIDUCIARY	FY2012INSU-0	EARLY RETIREMENT INSURANCE	2,901.12		2,901.12
				Checking Account	2,901.12

				Total:	
TRUST & AGENCY FUND					
BREESE/WIU, CIARA B.	ELLIS-4	ELLIS SCHOLARSHIP	500.00		500.00
HALL/IOWA STATE UNIVERSITY, CLARK	ELLIS-2	ELLIS SCHOLARSHIP	500.00		500.00
HALL/UNIVERSITY OF NORTHERN IOWA, JALESSA	ELLIS-2	ELLIS SCHOLARSHIP	500.00		500.00
PECK/IOWA STATE UNIVERSITY, ALEX	ELLIS-1	ELLIS SCHOLARSHIP	500.00		500.00
SALNAVE/DRAKE UNIVERSITY, KIRK	ELLIS-1	ELLIS SCHOLARSHIP	500.00		500.00
SHEETS/IOWA STATE UNIVERSITY, LINDSEY	ELLIS-3	ELLIS SCHOLARSHIP	500.00		500.00
ZIMMERMAN/IOWA STATE UNIVERSITY, CALLI	ELLIS-1	ELLIS SCHOLARSHIP	500.00		500.00
PECK/IOWA STATE UNIVERSITY, ALEX	MATH-1	MATH SCHOLARSHIP	100.00		100.00
MCKEE/UNIVERSITY OF NORTHERN IOWA, KATURAH	FFA	FFA SCHOLARSHIP	250.00		250.00
SUTFIN/GRANDVIEW UNIVERSITY, SHANNON	FFA	FFA SCHOLARSHIP	250.00		250.00
					250.00
				Checking Account	4,100.00
				Total:	

	10 OPERATING	21 STUDENT	22 MANAGEMENT	33 CAPITAL	36 PHYSICAL	61 SCHOOL	Total
Total Assets							
Current Assets							
101 000 0000 000 CASH IN BANK	7,890 .99	38,434 .89	5,711 .10	146,008 .62	11,246 .30	31,228. 17	240,520 .07
103 000 0000 000 PETTY CASH	100 .00	0.00	0.00	0.00	0.00	0. 00	100 .00
111 000 0000 000 C.D. AND ISJIT ACCOUNT	1,484,293 .27	117,320 .73	366,070 .60	331,311 .92	188,376 .63	33,141. 30	2,520,514 .45
121 000 0000 000 TAXES RECEIVABLE	0.00	0.00	0. .00	0.00	0.00	0. 00	0.00
123 000 0000 000 NEXT YEAR'S PROPERTY TAXES	2,430,756 .00	0.00	100,000 .00	0.00	77,177 .00	0. 00	2, 607,933 .00
141 000 0000 000 INTERGOV'T ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0.00	0.00	0. 00	0.00
144 000 0000 000 NEXT YEAR'S INCOME SURTAX	254,133 .00	0.00	0.00	0. .00	0.00	0. 00	254,133 .00
153 000 0000 000 OTHER ACCOUNTS RECEIVABLE	0.00	0.00	0.00	0. .00	0.00	0. 00	0. .00
171 000 0000 000 INVENTORIES FOR CONSUMPTION	0.00	0.00	0. .00	0. .00	0. .00	8,812. 40	8,812. .40
Current Assets	4,177,173 .26	155,755 .62	471,781. .70	477,320. .54	276,799. .93	73, 181. 87	5,632,012. .92
Fixed Assets							
241 000 0000 000 MACHINERY S EQUIPMENT	0.00	0. .00	0. .00	0. .00	0. .00	161,893. 74	161,893. .74
242 000 0000 000 ACC DEPR ON MACHINERY & EQUIP	0. .00	0. .00	0. ,00	0. .00	0. .00	(93,195. 84)	(93,195. 84)
Fixed Assets	0. .00	0. .00	0. ,00	0. .00	0. .00	68,697. 90	68,697. 90
Total Assets	4,177,173. .26	155,755. .62	471,781. ,70	477,320. 54	276,799. .93	141,879. 77	5,700,710. 82
Total Liabilities/Fund Equity							
Current Liabilities							
421 000 0000 000 ACCOUNTS PAYABLE	0. .00	0. .00	0. ,00	0. 00	0. 00	0. 00	0. 00
461 000 0000 000 ACCRUED SALARIES & BENEFITS	0. .00	0. ,00	0. 00	0. 00	0. 00	0. 00	0. 00
471 000 0000 000 PAYROLL DED & WITHHOLDINGS	0. 00	0. 00	0. 00	0. 00	0. 00	0. 00	0. 00
471 010 0000 000 FIT PAYABLE	0. 00	0. 00	0. 00	0. 00	0. 00	0. 00	0. 00
471 Oil 0000 000 PAYROLL DED & WITHHOLDINGS	0. 00	0. 00	0. 00	0. 00	0. 00	0. 00	0. 00
471 012 0000 000 FICA PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00

10 OPERATING		21 STUDENT	22 MANAGEMENT	33 CAPITAL	36 PHYSICAL	61 SCHOOL	Total
471 013 0000 000 IPERS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
471 015 0000 000 HOSPITAL-MED INS PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
471 016 0000 000 LIFE INSURANCE PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
471 018 0000 000 DUES PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
471 020 0000 000 ANNUITIES PAYABLE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
471 022 0000 000 FLEXIBLE SPENDING ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
481 000 0000 000 DEFERRED REVENUES	0.00	0.00	0.12	0.00	0.00	3,570.76	3,570.88
482 000 0000 000 NEXT YEAR'S PROPERTY TAXES	2,430,756.00	0.00	100,000.00	0.00	77,177.00	0.00	2,607,933.00
484 000 0000 000 NEXT YEAR'S INCOME SURTAX	254,133.00	0.00	0.00	0.00	0.00	0.00	254,133.00
Current Liabilities	2,684,889.00	0.00	100,000.12	0.00	77,177.00	3,570.76	2,865,636.88
Long-term Liabilities							
590 000 0000 000 OTHER LONG-TERM LIABILITIES	0.00	0.00	0.00	0.00	0.00	1,761.00	1,761.00
Long-term Liabilities	0.00	0.00	0.00	0.00	0.00	1,761.00	1,761.00
Fund Balance							
711 000 0000 000 RESERVE FOR INVENTORIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
719 000 1118 470 TAG RESERVE BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
719 000 1119 420 AT-RISK CATEGORICAL AID	0.00	0.00	0.00	0.00	0.00	0.00	0.00
719 000 3204 000 TEACHER QUALITY RESERVE ACCT.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
719 000 3213 000 PHASE III FUND BALANCE	(25,865.10)	0.00	0.00	0.00	0.00	0.00	(25,865.10)
719 000 3216 000 IOWA EARLY INTERVENTION PGM.	(4,485.90)	0.00	0.00	0.00	0.00	0.00	(4,485.90)
719 000 3231 000 AT-RISK PROGRAM	0.00	0.00	0.00	0.00	0.00	0.00	0.00
719 000 3373 000 CORE CURRICULUM RESERVE ACCT.	(2,442.40)	0.00	0.00	0.00	0.00	0.00	(2,442.40)
719 000 3376 000 *DON'T USE! PROFESSIONALDEV.RESERVE ACCT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Montezuma Community School District

02/09/2012 10:07 AM

Balance Sheet - Combined

PERIOD ENDING:

January 2012

	1 0	OPERATING	21 STUDENT	22 MANAGEMENT	33 CAPITAL			36 PHYSICAL
729 000 0000 000 FFA	0.00		0.00	448,946.50	391,886.30	204,097.93	0.00	1,044,930.73
SCHOLARSHIP FUND BALANCE								
729 000 1116 420 RESTRICTED	0.00		0.00	0.00	0.00	0.00	0.00	0.00
AT-RISK								
729 000 1118 470	17,578.66		0.00	0.00	0.00	0.00	0.00	17,578.66
RESTRICTED-TAG BALANCE								
729 000 1119 420 RESTRICTED	24,302.33		0.00	0.00	0.00	0.00	0.00	24,302.33
AT-RISK								
729 000 1923 000	5,668.76		0.00	0.00	0.00	0.00	0.00	5,668.76
RESTRICTED-ELEMENTARY								
ACTIVITIES								
729 000 3117 000	54,966.34		0.00	0.00	0.00	0.00	0.00	54,966.34
RESTRICTED-PRESCHOOL								
729 000 3204 000	25,290.40	0.00		0.00	0.00	0.00	0.00	25,290.40
RESTRICTED-TEACHER SALARY								
SUPPLEMENT								
729 000 3373 000	5,375.33		0.00	0.00	0.00	0.00	0.00	5,375.33
RESTRICTED-CORE CURRICULUM								
729 000 3376 000	27,764.03		0.00	0.00	0.00	0.00	0.00	27,764.03
RESTRICTED-PROFESSIONAL								
DEVELOPMENT								
729 000 6130 910 JUNIOR HIGH	0.00		402.50	0.00	0.00	0.00	0.00	402.50
HERITAGE TRIP								
729 000 6135 910 SPEECH/DRAMA	0.00		9,600.38	0.00	0.00	0.00	0.00	9,600.38
FUND BALANCE								
729 000 6222 910 WINTERGUARD	0.00		482.29	0.00	0.00	0.00	0.00	482.29
FUND								
729 000 6223 910 INSTRUMENTAL	0.00		291.69	0.00	0.00	0.00	0.00	291.69
MUSIC FUND BALANC								
729 000 6226 910 VOCAL MUSIC	0.00		4,840.69	0.00	0.00	0.00	0.00	4,840.69
FUND BALANCE								
729 000 6227 910 BAND	0.00		8,151.43	0.00	0.00	0.00	0.00	8,151.43
UNIFORMS FUND BALANCE								
729 000 6661 920 ATHLETICS	0.00		34,372.68	0.00	0.00	0.00	0.00	34,372.68
FUND BALANCE								
729 000 6720 920 FOOTBALL	0.00		2,546.82	0.00	0.00	0.00	0.00	2,546.82
FUND BALANCE								
729 000 6723 920 DISTRICT 6	0.00		714.44	0.00	0.00	0.00	0.00	714.44
FOOTBALL FUND								
729 000 6730 920 BASEBALL	0.00		197.22	0.00	0.00	0.00	0.00	197.22
FUND BALANCE								
729 000 6760 920 GOLF TEAM	0.00		5.41	0.00	0.00	0.00	0.00	5.41
FUND BALANCE								
729 000 6771 920 BOYS	0.00		241.79	0.00	0.00	0.00	0.00	241.79
BASKETBALL FUND BALANCE								
729 000 6810 920 GIRLS BE	0.00		3,337.02	0.00	0.00	0.00	0.00	3,337.02
FUND BALANCE								

	10 OPERATING	21 STUDENT	22 MANAGEMENT	33 CAPITAL		36 PHYSICAL	
729 000 6815 920 VOLLEYBALL FUND	0.00	257.26	0.00	0.00	0.00	0.00	257.26
729 000 6890 920 WRESTLING PROGRAM	0.00	6,142.41	0.00	0.00	0.00	0.00	6,142.41
729 000 7010 950 FUND BALANCE-MATH CLUB	0.00	1,230.95	0.00	0.00	0.00	0.00	1,230.95
729 000 7018 950 ACADEMIC FAIR FUND BALANCE	0.00	2,500.00	0.00	0.00	0.00	0.00	2,500.00
729 000 7024 950 TORCH CLUB FUND BALANCE	0.00	619.35	0.00	0.00	0.00	0.00	619.35
729 000 7030 950 FFA FUND BALANCE	0.00	30,939.90	0.00	0.00	0.00	0.00	30,939.90
729 000 7036 950 JH STUDENT COUNCIL FUND BALANCE	0.00	902.14	0.00	0.00	0.00	0.00	902.14
729 000 7037 950 CLASS OF 2012 FUND BALANCE	0.00	680.12	0.00	0.00	0.00	0.00	680.12
729 000 7038 950 CLASS OF 2013 FUND BALANCE	0.00	3,539.85	0.00	0.00	0.00	0.00	3,539.85
729 000 7039 950 CLASS OF 2014 FUND BALANCE	0.00	291.75	0.00	0.00	0.00	0.00	291.75
729 000 7040 950 S.H. STUDENT COUNCIL FUND BAL	0.00	1,779.17	0.00	0.00	0.00	0.00	1,779.17
729 000 7041 950 CHEERLEADERS FUND BALANCE	0.00	724.25	0.00	0.00	0.00	0.00	724.25
729 000 7045 950 CLASS OF 2015 FUND BALANCE	0.00	52.60	0.00	0.00	0.00	0.00	52.60
729 000 7047 950 CLASS OF 2016 FUND BALANCE	0.00	(309.73)	0.00	0.00	0.00	0.00	(309.73)
729 000 7048 950 CLASS OF 2017 FUND BALANCE	0.00	52.61	0.00	0.00	0.00	0.00	52.61
729 000 7050 950 SCH.CLAY TARGET SHOOTING CLUB	0.00	5,023.34	0.00	0.00	0.00	0.00	5,023.34
729 000 7052 950 SPANISH FUND BALANCE	0.00	8,173.75	0.00	0.00	0.00	0.00	8,173.75
729 000 7054 950 SUMMER RECREATION-FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
729 000 7055 950 PUBLICATIONS-FUND BALANCE	0.00	15,440.09	0.00	0.00	0.00	0.00	15,440.09
729 000 7060 950 ELEMENTARY ACTIVITIES	0.00	10,578.81	0.00	0.00	0.00	0.00	10,578.81
729 000 7065 950 HIGH SCHOOL ACTIVITIES	0.00	1,642.91	0.00	0.00	0.00	0.00	1,642.91
729 000 7080 950 NOW ACCOUNT FUND BALANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
729 000 7090 950 ACTIVITY FUND ISJIT ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Montezuma Community School District Balance Sheet - Combined Page:

10	OPERATING	21	STUDENT	2 2	MANAGEMENT	33	CAPITAL	36	PHYSICAL	61	SCHOOL	Total
729 000 8004 000 FUND BALANCE PAC WALK-A-THON	19,738 .52		0.00		0.00		0.00		0.00		0.00	19,738 .52
739 000 0000 000 COMMITTED FUND BALANCE	0.00		0.00		(77,164 .92)		85,434 .24		(4,475 .00)		0.00	3,794 .32
739 000 1996 000 COMMITTED-MICROSOFT SETTLEMENT	20,247 .90		0.00		0.00		0.00		0.00		0.00	20,247 .90
739 000 3317 000 VOL. PRESCHOOL FUND BALANCE	0.00		0.00		0.00		0.00		0.00		0.00	0.00
739 000 4041 000 COMMITTED-ED.JOBS	0.00		0.00		0.00		0.00		0.00		0.00	0.00
739 000 4334 000 COMMITTED-REAP	0.00		0.00		0.00		0.00		0.00		0.00	0.00
739 000 4531 000 COMMITTED-CARL PERKINS GRANT	0.00		0.00		0.00		0.00		0.00		0.00	0.00
739 000 4591 000 DRUG FREE SCHOOLS GRANT	0.00		0.00		0.00		0.00		0.00		0.00	0.00
739 000 7047 000 CLASS OF 20 01 FUND BALANCE	0.00		309.73		0.00		0.00		0.00		0.00	309.73
739 000 7060 000 FUND BALANCE ELEM ACT.	0.00		0.00		0.00		0.00		0.00		0.00	0.00
739 000 8360 000 FUND BALANCE BUS.ED PROJECTS	0.00		0.00		0.00		0.00		0.00		0.00	0.00
740 000 0000 000 INVEST.IN CAPITAL ASSETS,NOT REL.DEBT	0.00		0.00		0.00		0.00		0.00		0.00	0.00
759 000 0000 000 UNASSIGNED FUND BALANCE	1,324,145.39	0.00			0.00		0.00		0.00		0.00	1,324,145.39
760 000 0000 000 FUND BALANCE -REG. UNSPENT	0.00		0.00		0.00		0.00		0.00		82,076.58	82,076.58
765 000 4521 000 PART B (DISCRETIONARY FUNDING)	0.00		0.00		0.00		0.00		0.00		0.00	0.00
780 000 0000 000 UNRESTRICTED NET ASSETS	0.00		0.00		0.00		0.00		0.00		54,471.43	54,471.43
Fund Balance	1,492,284.26		155,755.62		371,781.58		477,320.54		199,622.93		136,548.01	2,833,312.94
	4,177,173.26		155,755.62		471,781.70		477,320.54		276,799.93		141,879.77	5,700,710.82

**Montezuma Community School District
Hot Lunch Report
January 31, 2012**

RECEIPTS	January	Year to Date
Student Lunches	20,082.50	99,704.68
Milk	1,704.10	2,485.60
Interest Earned	2.70	19.13
State Reimbursement	310.23	1,619.71
Federal Reimbursement	9,392.42	49,878.43
Rebates/Donations/Supplies	240.91	480.83
Catering Proceeds	478.54	2,411.10
Vending	498.75	1,724.96
TOTAL RECEIPTS	32,210.15	158,304.21
Transfer from ISJIT	0.00	20,000.00
FICA With Tax	0.00	0.00
Plus Ref.	0.00	0.00
Less ISJIT Interest	0.00	(7.39)
GRAND TOTAL RECEIPTS	32,210.15	178,296.82

EXPENDITURES	January	Year to Date
Labor Expenses	10,633.12	67,658.14
Equipment Repair	0.00	77.64
General Supplies	1,089.16	4,684.20
Food	11,896.95	70,395.46
Equip/Machinery	0.00	7,092.62
Furniture	0.00	0.00
Other/Refund	0.00	0.00
TOTAL EXPENSES	23,419.23	149,908.06
Purchased ISJIT	0.00	0.00
FICA With Tax	0.00	0.00
Plus DP P/R	0.00	0.00
GRANDS TOTAL EXPENSES	23,419.23	149,908.06

	January	Year to Date
OPENING CASH BALANCE	22,437.41	2,839.57
Receipts	32,210.15	178,296.82
Expenditures	23,419.23	149,908.06
CLOSING CASH BALANCE	31,228.33	31,228.33

ISJIT ACCOUNT	January	Year to Date
Balance	33,141.14	53,133.75
Purchased ISJIT	0.00	0.00
Transfer to Checking	0.00	20,000.00
Interest earned	0.00	7.39
ENDING BALANCE	33,141.14	33,141.14

TOTAL CASH AND INVESTMENT	January	Year to Date
	64,369.47	64,369.47

	January	Year to Date	Previous YTD
Student Lunches	5,141	25,842	25,264
Adult Lunches	447	2,287	1,177
Free Lunches	2,478	12,315	9,835
Reduced Lunches	899	4,673	4,072
Total number of Lunches	8,965	45,117	40,648
Student Breakfast	706	3,827	4,096
Adult Breakfast	33	250	179
Free breakfast	1,354	5,272	3,457
Reduced Breakfast	210	1,112	1,182
Total Breakfast	2,003	10,461	8,914
Total Days Served	21	103	103

Unaudited report-Does not reflect year end accrual adjustments.

FUND BALANCES

	01/31/10	01/31/11	01/31/12
GENERAL FUND:			
BEGINNING BALANCE	\$ 1,275,260.72	\$ 1,376,972.97	\$ 1,627,254.72
REVENUE RECEIVED	\$ 227,394.27	\$ 299,009.66	\$ 356,937.24
EXPENSES	\$ 342,371.31	\$ 507,715.82	\$ 492,007.70
ENDING BALANCE	\$ 1,160,283.68	\$ 1,168,266.74	\$ 1,492,184.26
ACTIVITY FUND:			
BEGINNING BALANCE	\$ 140,840.70	\$ 139,418.98	\$ 154,137.69
REVENUE RECEIVED	\$ 18,456.97	\$ 40,864.58	\$ 18,887.51
EXPENSES	\$ 16,343.26	\$ 19,362.18	\$ 17,049.58
ENDING BALANCE	\$ 142,954.41	\$ 160,921.38	\$ 155,975.62
MANAGEMENT FUND:			
BEGINNING BALANCE	\$ 294,254.46	\$ 301,142.61	\$ 370,110.34
REVENUE RECEIVED	\$ 3,512.71	\$ 2,365.62	\$ 11,079.60
EXPENSES	\$ 3,360.15	\$ 11,180.49	\$ 9,408.24
ENDING BALANCE	\$ 294,387.02	\$ 372,327.74	\$ 371,781.70
CAPITAL PROJECTS FUND:			
BEGINNING BALANCE	\$ 446,850.18	\$ 273,619.27	\$ 440,908.80
REVENUE RECEIVED	\$ 30,130.81	\$ 29,625.68	\$ 36,411.74
EXPENSES	\$ 6,611.97	\$ 12,339.31	\$ -
ENDING BALANCE	\$ 470,339.02	\$ 290,902.64	\$ 477,320.54
PPEL FUND:			
BEGINNING BALANCE	\$ 181,621.83	\$ 207,330.55	\$ 204,646.83
REVENUE RECEIVED	\$ 827.75	\$ 9,778.91	\$ 1,204.74
EXPENSES	\$ 1,523.00	\$ 7,885.47	\$ 6,228.64
ENDING BALANCE	\$ 180,856.38	\$ 209,222.99	\$ 199,622.93
DEBT SERVICE FUND:			
BEGINNING BALANCE	\$ -	\$ -	\$ -
REVENUE RECEIVED	\$ -	\$ -	\$ -
EXPENSES	\$ -	\$ -	\$ -
ENDING BALANCE	\$ -	\$ -	\$ -
LUNCH FUND:			
BEGINNING BALANCE	\$ 40,277.99	\$ 52,889.04	\$ 55,579.55
REVENUE RECEIVED	\$ 22,894.23	\$ 28,099.54	\$ 34,157.51
EXPENSES	\$ 14,955.42	\$ 17,459.74	\$ 25,368.59
ENDING BALANCE	\$ 48,116.80	\$ 63,528.84	\$ 64,368.47
TRUST & AGENCY FUNDS:			
BEGINNING BALANCE	\$ 48,293.14	\$ 71,091.95	\$ 38,706.07
REVENUE RECEIVED	\$ 1,860.53	\$ 7,846.14	\$ 0.32
EXPENSES	\$ 7,436.00	\$ 15,031.06	\$ -
ENDING BALANCE	\$ 42,717.67	\$ 63,707.03	\$ 38,706.39

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: *C. Good News*

- 1.
- 2.
- 3.

Recommended Motion: Not allowed.

Thank You

Dear Dave,
I didn't get a chance
to thank the guys
from the school who
helped in the move
of the Monteguma Food
Pantry. (Among other
things, they moved
all the freezers and
refrigerators) Thanks
for putting this help
together and please
let them know
how much we appreciated
their hard ~~work~~ work.
Blessings
Vivian

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: D. *Welcome Visitors*

Information: This is an opportunity for persons to address the Board of Directors. In order to do so properly they must have completed the “Request of Visitors” form and are subject to the rules as spelled out on the form. Depending on the topic being addressed it may be appropriate to review the Chain of Command if they are seeking action. This is not an action item and is placed on the agenda as a courtesy to our patrons.

Recommended Motion: Not allowed.

Persons requesting to speak (Names taken from “Request of Visitors” form):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Discussion:

Principal Jones Report

Board Notes for February:

- Doughnuts with Dads was successful. PAC served over 350 doughnuts. This event brought many people into our building for a great experience.
- ITBS scores are still not back. Updates will come when they are here.
- Mid-year DIBELS and MAP tests were completed in Jan. This gives us a great look at student progress over the first half of the school year. [It was great to hear about the progress towards the SMART goals.
- Literacy Week is coming up. {Feb. 27 – March 2} – Many events are planned. Feel free to stop in and see our book parade on the 29th.
- Mr. Hawkins and our 4th grade students in Mrs. Pope’s class have developed a bus safety film to share with the elementary students.

JH/HS Board Report
Feb. 15, 2012

1. Academic Fair – March 20
2. Parent-Teacher Conferences
 - a. March 20 and 22
3. Parallel Program
 - a. Presented to other conference schools at SICL meeting
4. PLC Teams
 - a. Collecting data
 - b. Using data
 - c. Conversations about learning
5. Free Application for Federal Student Aid (FAFSA) Meeting
 - a. Feb 20 starting at 2:00 at the HS
 - b. As of now we have 10 sets of parents signed up for their meeting with the FAFSA rep
6. District and State Speech – Awesome Job
 - a. District – 11 groups received “I” ratings
 - b. State – 7 groups received “I” rating
 - c. All-State – Wait and see
7. Wrestling Team Qualified for the Team Dual Regional Duals
 - a. First Time Ever!
8. Mr. Lown – SE district baseball coach of the year
 - a. Voted on by other coaches

Brian Moretz
7-12 Principal
Montezuma Community Schools

Student Name	Topic	Disciplines	T-shirt Size
1.Alisha Arendt	Basketball	History/Physics	S
2.Siara Broadston	Texting	History/English	M
3.Megan Baker	Solar System	History/Science	L
4.Keegan Clayton	Explosions	History/Science	3XL
5.Cole Corbin	Area 51	History/Geography	M
6.Hanna Cox	Smoking	Science/Health	S
7.Cassidy Ely	Heat Index	Science/Math	M
8.Tyler Geiger	Electoral College vs Popular Vote	History/Math	M
9.Frank Gillum	How to throw a football against the wind	Math/PE	M
10.Kerri Gregory	Dance	History/Art	M
11.Caitlin Hicks			S
12.Travis Lewis	Bridges	History/Science	S
13.Katelyn Long	Eating Disorders	English/Health	S
14.Fernanda Lopez	Music	History/Math	M
15.Katie Maschmann	Track	Science/Art	S
16.Ryan Maschmann	Hockey	History//Scinece	S
17.Robert McCulley	Mentos and Coke	Science/Math	L
18.Brody McKeag	CAD	CAD/Math	S
19.Ashley Moore	Smoking	Science/Math	M
20.Aliya Pargeon	Are you right or left sided?	Science/Math	S
21.Sierra Peavey	Animals	History/Science	M
22.Skyler Romberg	Anti-gravity Lifter	History/Science	M
23.Trent Salsman	Electricity Lemon	History/Science	M
24.Chris Schmitz	Sun Diameter Measurement	Science/Math	M
25.Jake Shaver	Music	History/Math/Art	L
26.Jacob Sikes	Computers	Science/Math	S
27.Lexie Smith	Make-up	Science/Math	M
28.Mya Talbert	The Sun	History/Science	L
29.Tyler Thompson	Calling Coyotes	Science/Math	XL
30.Cory Young	Coke and Mentos	Science/Math	XL

ne	Topic	Disciplines	T-shirt Size
rong		Math/Art	XL
real	BBCOR Bats	Math/Science	L
n		Math/Art	S
nston	Art of Selling	Ag/English	S
baugh	Make-up vs hair color	Art/Science	M
wley		Science/English	M
kamp	History of Art	History/Art	XL
rington	Stroke	Science/English	S
son		PE/Math	S
lum	Leo DaVinci	Art/History	M
sen	Vaccinations	Science/Math	M
		English/Math	S
hanson	Gender affect color	Math/English	S
nston	Bridges	Science/Math	L
on		Art/Literature	M
enberg	Sniping	History/Math	L
	Pushing Boards	Math/Science	M
re		Math/English	L
s	The House	Art/Math	M
loore	Organic vs Pesticide foods	Ag/Health	M
		Science/Tech	XL
gle	Gold in Fort Knox	History/Economics	L
feld	Minority Report	Philosophy/Psych	M
nberg		English/Math	S
iders	Graphic Design Business	English/Business	S
man	Hip Hop Music	Music/English	M
r	Photography	Art/History	M
pard			
le	Differences in feet	Science/English	S
in			
ert		Photo/History	L
lor	Obesity	English/Science	S
pson	Hair Style vs face shape	Science/Art	M
Maanen	History of BB	History/PE	M
oever	Toothpick Bridge	Science/Math	L
roch	Physics of BB	Science/PE	L
ogt	Punk Rock	History/Music	M
eler		Band/History	M
eeler	Number behind numbers	Math/Science	L

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: G1. Blue & White Booster Club

Information: Mark Vavroch will be here to talk about the Booster Club's plan to replace the football field bleachers. He may present a proposal to share in the cost of replacing the current bleachers.

Recommended Motion:

Alternate Motion:

Record of Vote:

	Y/N
_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: G2. Iowa Energy Loan Bank Program

Information: see attached analysis of the program

Recommended Motion:

(no motion is necessary to not participate in the program)

Alternate Motion:

Record of Vote:

	Y/N
_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____

**ANALYSIS AND COMPARISON OF
IOWA ENERGY BANK LOAN VS SALES TAX BONDS
FOR THE MONTEZUMA SCHOOL DISTRICT**
(Legal, Financial & Practical)

By: Dave Versteeg, Superintendent Montezuma School District

With consultation from:

Brenda Easter, Iowa Department of Administrative Services

Travis Squires, Piper Jaffray & Co.

Ahlers Law Office - Ron Peeler, Beth Grob, Eric Boehlert

John Bushong, Bushong Construction

David Harrison, Design Alliance Inc.

Questions:

- What are the legal implications for borrowing and repayment of an Iowa Energy Bank Loan?
- Is it more economical to borrow \$1.8 million from the Energy Bank Program or a similar amount in a more conventional sales tax loan?
- Which is more practical and convenient in terms of paper work, oversight, accountability, etc. to borrow from, the Energy Bank Program or a sales tax loan?

Legal Implications:

- Use of Sales Tax for an Energy Loan
 - The Iowa Energy Bank loans are made pursuant to Iowa Code sec. 473.20, and per sec. 279.53 proceeds of the loan are to be placed in either the PPEL fund or the general fund. There is no provision for direct use of sales tax revenues to secure or repay an Energy Bank Loan. Per Iowa Code sec. 423F.3(1)(b), sales tax revenues can be used to offset the regular PPEL levy. This, however, only reduces the PPEL levy burden to the taxpayers. It doesn't give the District the ability to use the sales tax revenue as a separate funding stream to pay debt service on the Energy Bank Loan that is in excess of regular PPEL proceeds.
 - If a School District wishes to use sales tax money as a direct source of money for the project that would need to be done through sales tax revenue bond. If a sales tax bond is used, the Davis-Bacon and Build American Act requirements (see below) would not apply.
- Borrowing against the Board-approved PPEL for the Energy Loan
 - Generally the Board can only borrow against the voter-approved PPEL (297.36). However, when a school borrows from the Iowa Energy Bank it is not issuing a PPEL note under 297.36. Rather, the loan is being made under the authority of Iowa Code sec. 473.20. Under that statute, the loan can be repaid from the general fund or the "debt service fund." The Iowa Uniform Administrative Procedures Manual for schools indicates that the term "debt service fund" in the statute should be interpreted to mean the PPEL fund.
 - The DE's interpretation in the manual is consistent with Iowa Code sec. 279.53, which provides that the proceeds of a loan under 473.20 must be deposited either in the general fund, or the PPEL fund. Sec. 279.53 goes on to state that the amount of the principal and interest due on the loan must be paid from the same fund in which the loan proceeds were deposited. The District should not burden its general fund with the costs of this project. Therefore, any energy loan that the District receives must go into the PPEL fund.

- In the opinion of legal counsel, a District has the authority to use the PPEL fund for a 473.20 Energy Bank Loan even when the District does not have the voter-approved PPEL in place. Neither 473.20 nor 279.53 specifically require that a voter-approved PPEL be in place in order to do the loan. Section 279.53 requires that if the loan is placed in the PPEL fund the loan must be repaid from the PPEL fund. Currently, however, a consultant with the DE is taking the position that a school may only use *voter-approved* PPEL to repay the Energy Loan. If the DE maintains this position, then the District would be forced to use the general fund for the project.
- The anticipated debt service for the 15 year, \$1.8M Energy Bank Loan is \$10,772.90 per month, or \$129,274.80 per year. The FY12 anticipated PPEL for the District, however, is only \$77,177 as stated on the Department of Management website. It doesn't appear that the District would have enough regular PPEL revenue to repay the loan as currently structured. And as discussed above, the District cannot look to its sales tax revenue as a source of payment above and beyond abating the regular PPEL.
- In summary, the size of the loan compared to the Board's anticipated PPEL income is of significant concern here. The District is not interested in using its general fund for this loan, so it must be supported by the District's PPEL. The 15 year loan period for the Energy Bank Loan does not fit within the District's PPEL, and going longer than 15 years raises questions relative to the useful life of the HVAC equipment and binding future Boards to both imposing the PPEL levy and committing the PPEL proceeds for the Energy Bank Loan. Finally, the use of board approved PPEL as a revenue stream is not settled with the Department of Education.
- Davis-Bacon and Build American Acts
 - The District would have to apply the Davis-Bacon Act (prevailing wage) and Build American Act (use of US goods) to all projects of the District or just the project where the Energy Bank Loan funds are used. Given the guidance from the US Dept of Labor concerning the Davis-Bacon Act, attorneys with Ahlers Law Office believe it is prudent and conservative to apply the act to all projects of the District funded through the GO bond and the Energy Bank Loan.
 - In 2009, the US Dept of Labor (DOL) issued a guidance memorandum with regard to Davis-Bacon's application to work constructed in whole or in part under the provisions of AARA (which is where the Energy Loan money comes from). In that memorandum, the DOL reiterated its "long-standing view" that for purposes of Davis-Bacon, a "project" consists of "all construction necessary to complete the building or work regardless of the number of contracts involved so long as all contracts are *closely related in purpose, time and place.*" The memorandum recognizes that there can be situations where major construction activities are clearly undertaken in segregable phases that are distinct in purpose, time or place.
 - It cannot be stated with certainty that the DOL would not allow the District to declare the HVAC project as a "segregable phase." However, many of these projects have been considered in a single planning process. If the HVAC project is done at a similar time and place as the other remodeling work, it is very possible that all work would fall within the Davis-Bacon definition of "project." Because there is no certainty on this, it would be prudent for the District to consider all projects covered by Davis-Bacon and the Build American Act.

- Summary
 - There are several legal issues/concerns with the use of the Iowa Energy Bank Loan Program. The loan needs to be able to be repaid from the District’s PPEL account (there is not enough yearly PPEL income to do so), and sales tax revenues can only be used to offset the PPEL (and not to increase the amount you can spend to repay the loan). Furthermore, unless the District can clearly separate the HVAC project so that it is distinct from the other work in purpose, time and place, it is very possible that Davis-Bacon and Build American requirements will need to be applied to the all of the remodeling projects.

Financial Analysis:

- Energy Bank Loan vs. Conventional Borrowing

	Energy Bank	Conventional
Loan Amount	1,800,000	1,960,000
Less Insurance Costs	-54,000	-53,480
<u>Less Reserve Fund</u>	<u>0</u>	<u>-158,850</u>
Net Project Funds	1,746,000	1,747,670
Principal Payment Amount	1,800,000	1,960,000
Plus Interest Payment	139,122	391,415
Plus Servicing Fee	36,839	0
Offset by Reserve Interest	0	-23,828
<u>Offset by Reserve Fund</u>	<u>0</u>	<u>-158,850</u>
Net Debt Payments	1,975,962	2,168,738
Financing Savings from Energy Bank		192,776

- Conclusion
 - The cost of compliance for the additional project requirements for the Energy Bank Loan (Davis Bacon wages and Build American Act) must not exceed **\$192,776** of added project costs.

Davis-Bacon Wages and Build American Act

- As indicated in the Legal Implication section, Davis-Bacon Wages and Build American Act would apply to at least some if not all of our building project. These are federal mandates connected with federal dollars. The Energy Bank Loan Program comes from federal ARRA funds. There is no definitive cost for these two provisions. The actual fiscal impact to our project would not be known until bids are opened. Thus included is a range for the possible costs if an Energy Bank Loan is used. Relevant data on the impact of Build American was not found but all individuals consulted with assume there would be an impact on the cost of the project.
- Design Alliance worked with Lynnville-Sully Schools on its geothermal middle school project. The project was bid without Davis-Bacon Wages as a base bid and with Davis-Bacon as an alternative. There were 3 bidders for the project: Bid #1 had a 3.98% increase, Bid #2 had a 2.56% increase and Bid #3 had a 7.29% increase in the alternate bids which included Davis-Bacon.
- Bushong Construction referenced a study in which Davis-Bacon Wages impact the costs of construction between 10 to 20% with an average of 13% in Iowa.

If we apply these two scenarios to the District's proposed project, the estimated impact to the cost would be as follows:

- \$3,900,000 (HVAC project) with 2.5% increase due to D-B wages = \$97,500
- \$6,670,000 (estimated total project costs) with 2.5% increase due to D-B wages = \$166,750

- \$3,900,000 with a 5% increase due to D-B wages = \$195,000
- \$6,700,000 with a 3% increase due to D-B wages = \$200,100

- \$3,900,000 with a 13% increase due to D-B wages = \$507,000
- \$6,670,000 with a 13% increase due to D-B wages = \$867,100

- Conclusion

- If the total project could be divided into "segregable phases" the cost of D-B wages for the HVAC phase could not exceed 5% to make the Energy Loan the most economical.
- If the total project cannot be divided into "segregable phases" the cost of D-B wages would have to be less than 3% to make the Energy Loan the most economical.

Practical and Convenience Factors:

- ARRA Funds:

- This loan fund is capitalized using State Energy Program funding from the American Recovery and Reinvestment Act of 2009. Congress has specifically mandated that all ARRA recipients must report on the use of said funds for purposes of transparency and oversight. All funds issued under ARRA are subject to unparalleled scrutiny, with specific distribution and reporting requirements by the Federal Government and the State of Iowa.

- The School District will be required to submit progress and expenditure reports in accordance with the requirements of the Loan Agreement and may be required to submit weekly Davis-Bacon reports. Additional quarterly, annual and completion reports will be requested from the District.

- The Application:

- The initial application requires that the following federal acts be met:
- National Environmental Policy Act (NEPA)
 - The National Environmental Policy Act of 1970 (NEPA), as amended (42 U.S.C. 4371, et seq.) requires federal agencies to consider the potential environmental impacts of their proposed actions. Loan recipients may not take action using federal funds for projects that may have an adverse effect on the environment prior to DOE providing a final NEPA determination regarding the selected projects.
- National Historic Preservation Act (NHPA)
 - Because Recovery Act funds are federal, all funding recipients must meet Federal Cultural Resource Review requirements under Section 106 of the National Historic Preservation Act. Consultation with the State Historic Preservation Office (SHPO) is not required for structures that are less than forty five years of age because these are unlikely to be considered historic properties (based on the criteria of the National Register of Historic Places). Any ground-disturbing activity will absolutely require consultation with SHPO unless otherwise noted.

- Applicants should note that funding will be dependent on projects meeting Section 106 requirements. Applicants are required to submit NHPA information which DAS and the Iowa SHPO will review for compliance with Section 106 of NHPA.
- Contractor Requirements:
 - A contractor or subcontractor working on an energy project must be a company registered for operations within the State of Iowa and must have a valid DUNS number for its Iowa location.
 - Contractors must meet all applicable state and federal rules and other contractor registration requirements may apply to the project.
- Waste Management Plan:
 - Prior to the expenditure of federal funds to dispose of sanitary or hazardous waste, DAS is required to provide documentation to U.S. DOE demonstrating that an adequate disposal plan has been prepared for sanitary or hazardous waste generated by the proposed activities.
 - Applicants are, therefore, required to submit information on the expected waste stream of the proposed project. Sanitary or hazardous waste includes, but is not limited to, old light bulbs, lead ballasts, piping, roofing material, discarded equipment, debris, asbestos, etc.
 - Upon award, the loan recipient shall submit to a waste management plan that describes the loan recipient's plan to dispose of any sanitary or hazardous waste generated as a result of the proposed project. DAS shall make the waste management plan and related documentation available to DOE on DOE's request (for example, during a post-award audit). Projects shall ensure compliance with all federal, state and local regulations for waste disposal.
- Post-Award Audit

Final Summary:

	Energy Bank Loan	Sales Tax Loan
Legal Issues		<input checked="" type="checkbox"/>
Interest Rate	<input checked="" type="checkbox"/>	
Total Loan Cost		<input checked="" type="checkbox"/>
Practical/Convenience Factors		<input checked="" type="checkbox"/>

Final Recommendation:

Based on findings found in this analysis and comparison, it is my recommendation that the Montezuma School Board forego the Iowa Energy Bank Loan for the following reasons.

1. Legally the use of sales tax revenue and or PPEL as a payment source for the loan is not clear. We definitely want to avoid the use of the general fund.
2. Financially, while the interest rate of the Energy Bank Loan is attractive, there is no guarantee that the total cost of the Energy Bank Loan would be a savings compared to a sales tax loan because of the Davis-Bacon requirement.

3. Practically, the Energy Bank Loan is a complicated loan. Things that are complicated have to have a clear advantage and rational to pursue. That advantage and rational is not clear for the Energy Bank Loan when compared to a sales tax loan.

For comparison purposes the Energy Bank Loan was compared to a sales tax loan. This was not done to provide a choice between the two options but to give a point of reference as to how the Energy Bank Loan works. It is my further recommendation that the Board should not borrow against the District's sales tax receipts at this time either.

David A Vesterg

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: G2. Public Hearing on Early Start Calendar Waiver Request

Information: For the 2012-13 school year we will be starting school on August 22nd.

Iowa Code 279.10(4) allows the Board of Directors of a school district to make a request to the director of the Department of Education to “commence classes for regularly established elementary and secondary schools prior to the earliest starting date specified in subsection 1.

The recommendation is stated in the “opposite” of our actions.

Recommended Motion: The Board of Directors of the Montezuma School District has determined that a starting date on or after the earliest starting date specified in Iowa Code section 279.10 subsection 1 will have a significant negative educational impact and therefore make request for the Early Start Calendar Waiver.

Alternate Motion:

Record of Vote:

Y/N

_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____

2012-2013 Montezuma School Calendar

Summary of Calendar
 Days in classroom:
 First Semester 90
 Second Semester 90
TOTAL CALENDAR DAYS 180

HOLIDAYS:
 Labor Day (9/3)
 Thanksgiving Day (11/22)
 Christmas Day (12/25)
 New Year's Day (1/1)
 Easter Sunday (3/23)
 Memorial Day (5/27)

August					Student Days	
M	T	W	Th	F		
		1	2	3		
6	7	8	9	10		
13	14	15	16	17		
20	21	22	23	24	3	
27	28	29	30	31	8	
September						
3	4	5	6	7	12	
10	11	12	13	14	17	
17	18	19	20	21	22	
24	25	26	27	28	27	
October						
1	2	3	4	5	32	
8	9	10	11	12	37	
15	16	17	18	19	42	
22	23	24	25	26	47	
29	30	31			50	
November						
			1	2	52	
5	6	7	8	9	57	
12	13	14	15	16	62	
19	20	21	22	23	65	
26	27	28	29	30	70	
December						
3	4	5	6	7	75	
10	11	12	13	14	80	
17	18	19	20	21	84	
24	25	26	27	28		
31						
January						
	1	2	3	4	87	
7	8	9	10	11	92	
14	15	16	17	18	97	
21	22	23	24	25	102	
28	29	30	31		106	
February						
				1	107	
4	5	6	7	8	112	
11	12	13	14	15	117	
18	19	20	21	22	122	
25	26	27	28		126	
March						
				1	127	
4	5	6	7	8	132	
11	12	13	14	15	137	
18	19	20	21	22	142	
25	26	27	28	29	146	
April						
1	2	3	4	5	150	
8	9	10	11	12	155	
15	16	17	18	19	160	
22	23	24	25	26	165	
29	30				167	
May						
		1	2	3	170	
6	7	8	9	10	175	
13	14	15	16	17	180	
20	21	22	23	24		
27	28	29	30	31		
June						
3	4	5	6	7		
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		

180 Day Calendar

Date	Events
------	--------

Aug 13-17	2 days of Teacher In-Service
Aug 20-21	Teacher In-Service
Aug 22	First Day of School
Sept 3	Labor Day (No School)
Sept 14	2 Hr Early Out for In-Service
Oct 3	2 Hr Late Start for In-Service
Oct 24	End of 1 st Quarter
Oct 26	2 Hr Early Out for In-Service
Oct 30	Parent-Teacher Conf (2:30 pm dismissal)
Nov 1	Parent-Teacher Conf (2:30 pm dismissal)
Nov 6	Election Day
Nov 7	2 Hr Late Start for In-Service
Nov 20	2:30 pm Dismissal
Nov 21	Parent-Teacher Conf Comp Day
Nov 22-23	Thanksgiving Holiday (No School)
Dec 5	2 Hr Late Start for In-Service
Dec 20	2:30 pm Dismissal
Dec 21-31	Winter Break (No School)
Jan 1	New Year's Day (No School)
Jan 9	End of 1 st Semester (90 days)
Jan 10	Beginning of 2 nd Semester
Jan 11	2 Hr Early Out for In-Service
Feb 6	2 Hr Late Start for In-Service
Mar 13	End of 3 rd Quarter
Mar 15	2 Hr Early Out for In-Service
Mar 19 & 21	Parent-Teacher Conf (2:30 pm dismissal)
Mar 27	2:30 pm Dismissal
Mar 28	Parent-Teacher Conf Comp Day
Mar 29	Good Friday (No School)
Apr 1	Easter Holiday (No School)
Apr 24	2 Hr Late Start for In-Service
May 10	Seniors Last Day
May 12	Graduation
May 17	Last Day of School (2:30 dismissal)
May 20	Teacher In-Service
May 27	Memorial Day

Snow Make-Up Days (in no specific order):
 April 1, May 20, 21, 22, 23, etc.

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: G3. Pepsi Contract

Information:

See attachment for contract

Recommended Motion:

Approve the contract with Pepsi as presented.

Alternate Motion:

Record of Vote:

	Y/N
_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____



Mahaska Bottling Company

P.O. BOX 50 OSKALOOSA IOWA 52577-0050
PHONE (641) 673-3181 FAX (641) 673-9555

CONTRACT WITH MONTEZUMA HIGH SCHOOL AND MAHASKA BOTTLING COMPANY February 14, 2012

Mahaska Bottling Company of Oskaloosa agrees to the following for Montezuma High School. Mahaska Bottling Company will make a minimum donation of \$20,000.00, which is an advance on monies generated from the "Dew It for Your School" program. Any amount generated above the minimum donation will be paid out at the end of the contract. In return for this donation, Montezuma High School agrees to an exclusive contract with Mahaska Bottling Company through the school year May 2017 (6 years).

Mahaska Bottling Company also agrees to provide and service all equipment necessary to dispense and sell our products on the properties and events associated with the Montezuma High School at no charge.

Montezuma High School agrees that all vending machines containing products such as Gatorade, water, juice, and other approved products by the Montezuma High School will be on at all times during the school day.

This exclusive contract consists of Mahaska Bottling Company being the sole provider of all soft drinks, isotomics, tea, juice, and bottled water at all Montezuma High School and all associated activities.

It is also agreed that if Montezuma High School terminates this agreement for any reason, it will return the amount of the donation to Mahaska Bottling Company of Oskaloosa prorated from the beginning of the contract.

Mahaska Bottling Co. Representative

Montezuma High School Representative

Date

Date



Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: G4. 2012-13 Technology Purchases

Information: We would like to take a major swing at improving the technology available to our students. I would like you to consider using the DR-M revenue to do this. This would not be our entire tech purchases for 2012-13 as we have other sources of revenues for projectors, mimeos, software, etc. Because of the amount and the revenue source we are asking for specific approval.

- \$5,900 Elementary Library - move 21 existing business lab machines and purchase up to 5 imacs for a total of 26
- \$26,400 Elementary Ipads - 50, 2 per classroom and a cart of 28
- \$30,000 Elementary mobile lab - 25 macbooks and cart

- \$47,300 Secondary mobile labs - 40 macbooks and 2 carts
- \$12,000 Science Ipads - 20 Ipads and cart

- \$2,500 Office imacs - imac for hs office and elementary office
- \$34,000 Wireless system - building wide wireless system by Ruckus
- \$158,100

DR-M Split = \$175,000

Recommended Motion:

Approve the technology purchases as presented.

Alternate Motion:

Record of Vote:

Y/N

_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: H1. *Staff Resignations*

Information:

- 1. Dale DeJong

Recommended Motion:

Approve resignations as presented.

Alternate Motion:

Record of Vote:

Y/N

_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: H2. *Staff Appointments*

Information:

- 1. Leah Farrington – head high school volleyball
- 2. David Brondyke – assistant high school volleyball
- 3. Tyler Baethke – Technology Coordinator
- 4. XXXXXX XXXXXX – head high school football
- 5. XXXXXX XXXXXX – assistant high school football

Recommended Motion: Approve the appointments as presented.

Alternate Motion:

Record of Vote:

	Y/N
_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____

Tyler G. Baethke

906 W 2nd Street South
Newton, IA 50208
641-417-2540

tylerbaethke@gmail.com

Mr. David Versteeg:

Please accept this letter and the attached resume as application for the position of Technology Coordinator with the Montezuma Community School District. Pertinent employment experience, strong interpersonal skills, and a long-standing connection to the community of Montezuma will allow me to contribute greatly to the students and faculty of the district.

Professionally, I have had the opportunity to perform many of the responsibilities outlined in the posted job description. My sustained experience in a school setting has allowed me to be heavily involved in all aspects of technology from staff training and network management to web design and daily trouble-shooting. Over the past seven years, I have also formed a strong vision for educational technology in Iowa's public school systems.

Most importantly, I have a strong relationship with the Montezuma community which would allow for a timely and natural integration into the school system. Both of my parents and all of their siblings are Montezuma alumni, and many relatives remain in the area. I have spent the past several years attending Montezuma athletics events in support of cousins and friends. I myself was raised in the towns of West Bend and Williamsburg. Not only would I enjoy returning to a small town school district, I would be happy to give my children the chance to enjoy the benefits of a tight-knit community and school system.

Thank you for taking the time to review my application. I would consider it a privilege to be part of small town school district such as Montezuma's that shapes successful and passionate students. I look forward to further communications.

Sincerely,

Tyler G. Baethke

Tyler G. Baethke

906 W 2nd Street South
Newton, IA 50208
641-417-2540
tylerbaethke@gmail.com

EXPERIENCE

July 2005 - Present **Newton Community School District** **Newton, IA**
Web/ Tech Support Manager

- Promote the Newton Community School District through the design, development, and maintenance of the district website
- Assisted in building and maintaining an online database to manage the district's inventory
- Developed and implemented an online order request system that is used by the district's faculty to efficiently accomplish daily goals
- Facilitate district educational objectives by providing timely trouble-shooting/problem-solving support to district employees across seven buildings
- Assist in maintaining the district's servers, computers, tablets, printers, televisions, DVD players, and all other forms of technology

May - August 2004 **Digital Solutions Incorporated** **Pella, IA**
Intern

- Performed computer trouble-shooting tasks including hardware/software installation and computer formatting
- Provided network establishment and maintenance services
- Handled telephone traffic and assisted customers with technology issues.

EDUCATION

August 2001 - May 2005 **Central College** **Pella, IA**
Bachelor's Degree in Mathematics

- 3.29 GPA
- Dean's List: Fall 2002, Spring 2005

SOFTWARE SKILLS

- HTML, JavaScript, ColdFusion, CSS, SQL
- Access, Excel, Outlook, PowerPoint, Publisher, Visio, Word
- Dreamweaver, Flash, Fireworks
- Microsoft Active Directory

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: I1. *Board Secretary – Business Manger Report*

1. Review of Audit Report
- 2.

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: I2. *Superintendent Report*

1. Financial Indicators for FY 2011
2. Board Learning
3. Facility Planning
 - a. February, 2012
 - i. discussion
 - b. March
 - i. resolution to levy tax
 - ii. prioritize stand alone projects
 - iii. review contract with Design Alliance
 - c. April
 - i. Approve stand alone projects
 - ii. Possibly sell bonds (interest rate trend?)
 - d. May to September
 - i. Design/document preparation
 - e. May to August
 - i. Stand alone projects completed
 - f. September/October
 - i. Approve design/documents for renovations
 - g. December/January, 2013
 - i. Bid projects
 - h. January
 - i. Accept bids
 - i. May 2013
 - i. Renovations begin
4. other

Montezuma Schools Financial Indicators 5 Year Report as of February 15, 2012

(All financial data is based on modified accrual basis)

Enrollment (Source: Certified Enrollment Report)

State financial aid is formula driven based on student enrollment.

October of	Certified Enrollment	OE IN v. OE OUT	Tuit.IN v. Tuit. OUT	Students Served in Montezuma Schools	Gain or (Loss)
2007	485	+9	0	494	(-26)
2008	487	+8	+5	500	+6
2009	526	-30	-4	492	(-8)
2010	526	-30	0	496	+4
2011	528	-14	-2	512	+16

Unspent Authorized Balance (Source: Certified Annual Report [CAR])

The most important indicator. The total amount of **spending authority** remaining at the end of the year
Beginning USB + current yr spending authority – general fund expenditures = ending USB

As a % of general fund expenditures (goal is 15%, 10% to 20% is acceptable)

FY 07	\$465,851	9.9%
FY 08	\$627,712	13.7%
FY 09	\$554,034	11.6%
FY10	\$857,588	17.5%
FY11	\$1,038,173	20.8%

Unreserved/Undesignated/Unrestricted Fund Balance (Source: CAR, Annual Audit Report)

Year Ended

June 30, 20XX	Committed General Fund	As % of G.F. expenditure*	Restricted Management Fund	Restricted Student Activity	Restricted PPEL	Restricted Debt Service	Unassigned Nutrition Fund	Restricted Capital Projects	Restricted Trust & Agency
2007	\$533,234	11.3%	\$115,332	\$154,305	\$51,514		\$24,100	\$480,562	\$48,962
2008	\$720,927	15.8%	\$137,171	\$133,356	\$91,745		\$28,838	\$533,716	\$51,074
2009	\$636,749	13.3%	\$224,187	\$168,977	\$155,664		\$31,620	\$474,883	\$45,813
2010	\$526,302	10.7%	\$419,725	\$133,720	\$192,031		\$47,167	\$451,296	\$48,952
2011	\$958,300	19.2%	\$448,946	\$132,467	\$229,962		\$55,973	\$391,886	\$50,459
<i>Audit Report pg</i>	<i>p.20-</i>		<i>p.20</i>	<i>p.20</i>	<i>p.20</i>		<i>p.26</i>	<i>p.20</i>	<i>p.27</i>

*goal is 15%, 10% to 20% is acceptable

Solvency Ratio (Source: Audit Report, p. 7 Financial Highlights)

Committed general fund balance (divided by) total general fund revenues = solvency ratio

Goal is 10%, 5% to 15% is acceptable

FY 07 11.0%
FY 08 15.0%
FY 09 13.6%
FY 10 11.0%
FY 11 17.6%

Staff Expense as a Percentage of the General Fund (Source: CAR, Expenditures by Fund, by Function, by Object)

Salaries + benefits (divided by) [total expenses – AEA flow through] = %

FY 07 76%
FY 08 77%
FY 09 80%
FY10 81%
FY11 79%

Employee F.T.E. (Source: Business Office Records)

Year	Admin	Teachers
FY 08	3.0	44.65
FY09	3.0	43.8
FY10	3.0	43.35
FY11	3.0	41.2
FY12	3.0	42.15

Standard Three: Acting With Fiscal Responsibility.

Understand and apply key school finance terms and provisions. » Adopt a fiscally responsible budget based on district vision and goals.

Regularly monitor fiscal health. » Use five-year budget projections for planning and decision making.

Observe the law in making fiscal decisions. » Ensure facilities meet the changing needs of students.

Provide for safe buildings, nutrition and transportation services

Crucial Considerations: What is one action the board can take that shows it is fiscally responsible while still keeping the crucial mission and vision of the school district in mind? How can this action be linked to the mission?

Experience-based comments from IASB staff

Jackie Black, Education Finance Director jblack@ia-sb.org (800) 795-4272, ext. 231

One of the roles of the board is to understand finance terminology.

Use monitoring measures to determine district's fiscal health.

Utilize IASB learning events to further your understanding of school finance.

Foundational Principles

"Part of the school board's role in applying the vision it has set for the school district is to ensure that funds are available to accomplish the vision. A well-thought-out and prepared budget is the first step in providing sufficient funding."

"School board members must make their budget and funding decisions within the timelines required by law. School districts operate on a fiscal year beginning each July 1 and ending each June 30. The school board must adopt its annual certified budget, using the state foundation formula, by April 15."

"Money received by school districts must be deposited in the appropriate fund and may only be spent in accordance with the law. All money received by a school district from taxes and other sources must be accounted for in the general fund, except money required by law to be accounted for in another fund. The state foundation formula applies only to the general fund and determines how much state aid the district will receive."

Excerpts from: IASB School Board Member Handbook, available online and in print

Iowa Association of School Boards -19- Orientation: Foundations of Governance, 2011

Considerations from Sara and Bill:

Sitting at the board table, prior to a board meeting

Bill: Sara I came here early tonight because I knew that you would be here and I want some help with understanding our budget.

Sara: You know Bill, that really isn't my area of expertise.

Bill: Is it anybody's? I can't seem to apply common sense to our situation here. For example, if we have an unspent balance of \$500,000, why can't we just put it into teacher salaries for next year? My neighbor, Mr. Teacher, says that we're just withholding the money from the people that really deserve it.

Sara: You know, that's come up from staff before, and I think it has something to do with that unspent balance not really being money in the bank. Does that make sense?

Bill: No.

Sara: Well, you know Bill, you are pushing for this bond issue for a new high school and if that gets passed, you are going to really hear staff complaints then.

Bill: Well, that is another issue for me. I want to be a fiscally responsible board member, but I can't figure this stuff out. I can't, for the life of me, explain to anyone why we are making cuts in staff when we still

have...uh...have to offer all the same courses that we always have. I'd like to propose we cut some administration. What do you think of that?

Sara; Do you have any idea how overburdened our administrators are?

What are three key difficulties this situation presents for the Dreamfield School District? Why do these difficulties matter?

- 1.
- 2.
- 3.

What Should Board Members Know and Understand About School Finance?

Board Members Must:

Learn about, understand and apply key school finance concepts to improve district decision making.

Adopt a fiscally responsible budget based on district vision and goals.

Regularly monitor the fiscal health of the district.

Hire and develop appropriate staff to ensure operation of a fiscally responsible system.

Some Key Fiscal Facts

The state foundation formula is a pupil-driven formula. The number of pupils in the school district for the prior year determines the amount of the school district's education program budget each year. Actual enrollment is set each year by counting the number of pupils enrolled and residing, or defined by law as residing, in the school district on the first of October.

Supplemental weighting allows a school district to count more pupils. For example, special education weighting allows a school district to count a pupil as more than a single pupil because of the higher cost for educating the pupil.

Iowa law creates several funds for school districts. Money received by districts must be deposited in the appropriate funds and only authorized expenditures are allowed from those funds. For example, state foundation aid can only be placed in the general fund. Funds generated by a Physical Plant & Equipment Levy (PPEL) must be placed in the PPEL fund.

Board members should consider general trends rather than looking at a single factor, in isolation, when making judgments about the district's financial health.

The school board is responsible for holding a public hearing to discuss the proposed budget and to receive comments from the public. The school board is responsible for adopting the final budget.

Utilizing these services can help you, as a board/superintendent team, to focus on the things you value most, your students.

Lessons Learned from Practitioners

Notes from a conversation on Standard Three between

College Community Board President Randy Bauer, Board Vice President Greg Kelsey, Superintendent Dick Whitehead, and Business Manager Jim Rotter

1 As they consider Standard Three, acting with fiscal responsibility, the College
2 Community School Board and Superintendent express the importance of their board
3 ensuring fiscal responsibility and accountability in their school district. They act in the
4 open and provide public assurance as well.

5
7 One key action in this assurance is learning how to read the monthly reports submitted to
8 the board. Superintendent Whitehead observes, "It is important for board members to
9 seek clarity about the meaning and purpose of these reports. If they don't understand
1 them, they need to ask questions until they do." Business manager Rotter adds "School
0
1 finance is complicated. Questions are good. Don't assume." Board members echo that
1
1 the administration's attitude is not defensive about questions, that responses to
2
n questions about financial matters clearly reinforce the belief that good questions are part
1 of their role as trustees of the school district.

4
1
7 The district expectation is that all board members will have a clear overview
is understanding of the financing of schools: including the ability to identify the legal
1 sources and uses of funds. Board President Bauer notes that this is not just "assumed"
9
2 but is openly worked on by board and administration. "On at least a yearly basis we hold
0
2 a budget workshop; not to develop the budget (that is the administrative team's job) but
1
2 to refresh our memories about revenues, expenditures, funds and so forth." The
2
2 superintendent and business manager co-facilitate this board learning opportunity,

3
2
6 One way the board publicly exhibits its fiscal responsibility at the board table is looking at
2 the paid bills. Board Vice-President Kelsey notes that the bills are "a window into what
7
2 the district is doing. We need to ask questions before the actual meeting if there are bills
8
2 that raise questions for us. We have a lot of bills to consider, and if we ask a question we
9
3 want the administration to have a chance to provide the answer. Our purpose in
0
3 questioning is not to micro-manage the purchasing, but to be aware of how the district
1
3 spends money."

2
3
5 Discussion participants noted that it is important that both the board and the
3 administration have access to the tools and information offered by IASB and other
6
3 resources available to the district. Superintendent Whitehead said a specific example of
7
3 such a tool would be the financial solvency ratio. "It continues to be a good measure to
8
3 track over time."

A Quick True/False Review

Considering Selected Policy and Legal Responsibilities - answers and rationale on next page

1. A school board can go into closed session to discuss the sale of property.
2. Most school boards in Iowa have a policy on chain of command.
3. When a board member resigns his/her position in mid-year, a special election must be held as soon as possible.
4. When a majority of the board is gathered together, discussing school business, this is a meeting and must be posted.
5. A good way for the board to build complete trust with its superintendent is to place no restrictions on what he/she can spend without prior board approval.
6. Only the board president can sign personnel contracts, but this can be delegated through board policy.
7. The board must enter into the collective bargaining process with any PERB (Public Employee Relations Board) certified unit that requests it.
8. A student expulsion requires a decision by the board.
9. The board hires the superintendent, who then recommends the hiring or hires of other employees.
10. A school board's discussions about a possible reorganization with another district must be held in open session.
11. The number of pupils in the school district for the prior year determines the amount of the school district's regular education budget each year.
12. If board policy establishes the president as spokesperson for the board, only the board president has the right to speak to the press.
13. All votes can be recorded by the board secretary in general terms such as: 3/2 in favor or 4/7 opposed without necessarily indicating how individual people voted.
14. The board packet is not a public record.
15. Discussion on the expulsion of a student in open session would never happen without the specific request by the student or the student's parents, if the student is a minor.
16. A good way to handle policy review is to establish a plan so that every policy is reviewed sometime within a ten-year span.

1. True - Open meetings law permits for both purchase and sale of property.
2. False - This policy impacts the superintendent in his/her work with principals, but does not affect the board. This policy is a guide for communication throughout the system.
3. False - The board has 30 days to appoint before a special election must be held.
4. True - Open meetings law establishes that this quorum of the board, discussing policy, is a meeting.
5. False - Best practice provides clear understanding of parameters, through board policy.
6. True - The board president can delegate this responsibility except for administrative contracts to the superintendent.
291.1
7. True - Chapter 20 establishes this as a board responsibility.
8. True - A Supreme Court case *Goss v. Lopez* established that suspensions (less than 10 days) do not need board approval. An expulsion or suspension (of 10 days or more) requires board approval.
9. True - Board policy and the laws of Iowa provide this hiring structure.
10. True - The open meetings law does not provide an exception for this discussion outside the public view.
11. True - The count, taken by October 1, or the Monday following October 1 if that falls on a weekend, each school year determines the budget for the next school year.
12. False - The policy establishes best practice, and should be followed. However, board policy cannot deny an individual the constitutionally guaranteed right of free speech.
13. False - The open meetings law requires that the minutes show how each board member voted, but can be written to state, "the motion passed 4-1 with Smith voting no."
14. False - There is an attorney general's opinion saying that it is open for the public, who can see it.
15. True - The open meetings law provides that this will be closed, without specific request from the parent(s) for it to be open, to protect the privacy rights of students.
16. False - The law states it must be reviewed within a five year cycle. Board policy may state it must be reviewed in less than that time span, but policy cannot extend the time period beyond the restrictions of the law.

Montezuma Community School
Board Meeting
February 15, 2012

Agenda Item: K. *Adjournment of meeting*

Information: Concludes the meeting.

Recommended Motion: That the Board adjourns the meeting.

Alternate Motion:

Record of Vote:

	Y/N
_____ Pete Ross	_____
_____ Doug Johnston	_____
_____ Steve Audas	_____
_____ Stacie Cameron	_____
_____ Vince Johnson	_____